



MAHATMA GANDHI CENTRAL UNIVERSITY

[A Central University established by an Act of Parliament]

Dr Ambedkar Administrative Building, Near OP Thana, Motihari - 845 401, District - East Champaran, Bihar

F. No. 2-1 /MGCUB/GA/2016

Dated: 19th August 2026

OFFICE ORDER

1. It is hereby notified for information of all concerned that the Competent Authority has been pleased to assign the additional charge of **Hindi Officer** to **Dr Govind Prasad Verma**, Assistant Professor, Department of Hindi, with immediate effect till further orders.
2. This shall be in addition to the academic and administration duties already assigned to the aforesaid official. He shall not be paid any honorarium for this additional responsibility.
3. This issues with the approval of the Competent Authority.



Sachchida
19/08/26
[SACHCHIDA NAND SINGH]
OSD (Administration)

Copy of the above forwarded to the following for information and necessary action please:

1. Individual concerned.
2. OSD (Finance)/CoE/Director, RDC/Director, Academic Affairs/Campus Directors, MGCU
3. The Proctor/Provost/DSW/Librarian/Coordinator, IQAC/Procurement Officer, MGCU
4. All the Deans of different School, MGCU
5. All the Heads, various Teaching Departments, MGCU - *with the request to bring the same to the knowledge of all concerned under their respective Teaching Departments.*
6. Deputy Registrar/Assistant Registrar (Admin)/Warden, Girls Hostel/PRO/Section Officers, MGCU
7. Section Officers, MGCU
8. The Incharge University Website, MGCU - *with request to upload the same on University Website.*
9. OSD to the Vice-Chancellor, MGCU - *for kind information of the Hon'ble Vice-Chancellor please.*
10. Personal File.

Dinesh Hooda
19/08/2026
[DINESH HOODA]
Assistant Registrar